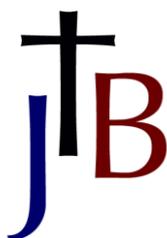


St John the Baptist, Newport, Barnstaple



**2015 Report and Accounts for the Parochial Church Council of
St John the Baptist, Newport, Barnstaple**

St John the Baptist, Newport, Barnstaple

Report of the PCC

Aim and Purposes

St John the Baptist's (St John's) Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Andy Dodwell, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The Minister's report and presentation of Vision Document at the APCM on 17 April 2016 by Rev Andy Dodwell as below outlines St John's objectives and activities.

'A massive thank you to everyone - the whole church who do so much in different ways - your giving of time, your prayers, your financial generosity. Cleaning, welcoming, making and serving refreshments, music, leading services and involvement up front, Open the Book, flowers, serving on the PCC... particular thanks to Sarah, Martin, Sandra and Kim. Also thanks at this point to those who're stepping down from the PCC this year - Ron and Rose, and to remember June who died last summer, leaving a significant hole in the life of the church.

Things from last year -

This last year a lot of our energy and time has been focussed on the work on the West Window - it's strange to think that it's nearly 12 months since that work was done. We've also invested a significant amount of time and energy in developing a staff team - Cathy, Richard, Sarah and Laura have all made their mark on the church this last 12 months.

We've seen many visitors - through schools work and the mid-week ministries of Mini Music and the Coffee & Cake mornings, and on Sundays, and it's been great to welcome a few new folk into the body of Christ here in Newport. Some have come as a result of personal contacts, but it's also due to the consistent work of many in making our worship accessible and welcoming and befriending those who come - these are things that each and every one of us plays a part in.

In the wider area, the Mission Community has slowly moved forwards - we have an agreed joint action plan which will help us work together, and the Archdeacon & Bishop of Crediton are looking at how we can plan for future staffing in a fair way that resources growth in the churches. In Churches Together I've continued as chair, and the shared ministries of the Foodbank and the youth and children's area celebration - X:Site and Utd Gen continue to grow. Street Pastors are struggling to find and retain a good team - anyone who would be interested in supporting that on the streets or in prayer would be welcome.

Looking ahead... Our Church Vision is: "To work together to proclaim Christ's love in ourselves and in our community". The PCC would like to commend to you the following as the priorities for our church and use them to flesh out our parish mission action plan.

We want to affirm our purpose as the people of God in Newport. We're also part of the Diocese of Exeter and recognise the encouragement Bishop Robert has given the church to prioritise growing in prayer,

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

making new disciples and serving the people of our community with joy. Therefore we want to shape the life of the church to allow us to:

- **Resources** - *we are a practical church and need to look after our buildings, people and finances.*
- **Outreach** - *God has given us Good News and we intend to share this and our faith in Newport and Barnstaple, because we're called to be a welcoming church.*
- **Growing in faith** - *God calls his people to be a holy church, implying continued and growing devotion to God. As Christians we want to become more confident in how we read the Bible and in prayer and to encourage and support each other.*
- **Developing our worship** - *just as our personal relationship with God needs to be growing, so does our relationship with God as expressed in our gathered worship if we're to be alive as a church.*

These are our main aims, other priorities include continuing to strengthen our links with Anglican, Methodist and other partners across Barnstaple and the Mission Community, coming together in mission, prayer and worship where appropriate; and promoting personal discipleship through house groups, individual encouragement and fellowship at social events.

*All this is supported by **prayer** as this is how we communicate with God. Through prayer, both personal and in groups, God's plans and hopes become our plans. So what would I ask you to pray for?*

Our work with families and young people - through the schools, midweek & baptisms, that we might see some fruit.

That our faith might grow, that we might be more filled with the Holy Spirit and become more confident in the Gospel.'

Achievements and Performance

Reports presented at the APCM by St John's members responsible for the various church activities are given below and where appropriate under the heading as relevant to the four principles of the Church Vision as outlined above in the Minister's report.

Church Wardens - presented by Sandra Jeffery, Church Warden

'A huge 'Thank You' to all our church family for their love, helps and support in our past year. Especially those who have helped in anyway, and of course Kim with her great enthusiasm, and Andy and Carolyn for all their help and guidance.

This year has added to our number, with Laura our children and family intern, who has been involved in a huge variety of projects, and Cathy and Richard who have joined us to continue their different learnings and training under Andy's guidance and care.

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

During the year our window has been cleaned and repaired and is looking really lovely once more, the Quinquennial report has been studied, broadband has been placed in the vestry, to aid Sarah in her work and of course quotes are being sorted for the new church lights, which are gradually dimming, instead of showing the brightness and beauty of our church building and God's family within.

We had a PCC away day, Bishop Sarah was installed and came to us for a service of Baptisms and Confirmation, which was a wonderful event, a defibrillator has been acquired, and a garden area is being developed as a memorial to June Clarke.

Also a Youth Club has been started, as well as Thirst- a club for the younger children and a school club. The coffee morning and mini music are very popular and still growing, and many smaller groups continue to meet regularly, including the Friendship Circle (Formerly the Ladies Circle) which now has the addition of 2 gentlemen – great progress.

And last but not least, we have had a multitude of varied services, with schools, the Town Band, Brownies, Christingles, joint services and processions, to name just a few.

May our church family grow in God's love in the years to come, and spread his word and presence through ourselves. My love and thanks to you all.'

Electoral Roll - presented by Sarah Russell, Electoral Roll Officer

'The number of members as at 17 April 2016 stands at 95.

The number of members for last year as at 22 March 2015 was 91 therefore making an increase of 4.

The amendments to the Electoral Roll this year were as follows:

8 new members added

4 members removed for the following reasons: 1 died and 3 left the area.'

Sunday School - presented by Norah Joslin

'It's pleasing to report that our Sunday School is still continuing to meet regularly and we believe enjoying the experience of singing, stories, craft and sometimes drama. At present we have twelve on the register and there are some toddlers reaching the age when we hope they will join us.

Attendance is very good given the activities which compete for youngsters' attention on Sundays nowadays. For this we are grateful for the consistent support of parents. The children enjoyed a party at Christmas, record numbers attending, ably supported by Laura and Ed who organised the games - it wasn't a sedate affair!

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

We raise money every year from collections in order to support charities. This year we were able to send donations for a hygiene kit for a refugee family and the materials for a family to plant an allotment to support themselves and sell produce to provide an income. These initiatives always prompt a good discussion with the children, reminding them how blessed we are in the West.

This is also a timely reminder to parents that we do ask the youngsters to bring a few coins each session for our charity giving. Thanks to everyone involved for their encouragement and support. Thanks as always to Rose for her steadfast commitment and to those who have stepped in willingly to help, including Kim, Alison, and Sarah. Please do continue to pray for us.'

Youth - presented by Carolyn Dodwell

'Highlights:

Starting Youth Club in October (NCYC). Monthly evenings have seen a group of around a dozen kids develop, with an average of 8 each time, mostly our church youngsters and their friends plus a few through local connections. It was really encouraging that we received a generous grant to fund the resources we need to run the club. The team is Brenda, Carolyn, Ed and Laura. We've had all sorts of guest visitors come and teach a new skill to the kids too, which has been great fun. If you have any ideas for this, please let us know. We've been based in the church and sometimes using the hall for our activities, which has been the best of both worlds - comfortable and relaxed in church and a big space for lively or messy activities in the hall. We play board and card games, team games, table tennis, pool and always finish with a snack and drink sitting together around the table, which provides a chance to chat. There is always some reference to Christian faith during the evening, in various natural ways, whether by the guest or one of us. We also have a questions/thoughts box for any of the youngsters to make use of. Look at the website for some photos of our evenings!

Sunday Youth Provision: We haven't been running any sessions during the services this year as there weren't enough youngsters to warrant this. The 1st Sunday All-Age service has been engaging and involving the young people more and they often play a part in the 3rd Sunday All-Age services too. Most are still coming along to 4th Sunday Earlybird services, which just leaves the 2nd Sunday where there is not provision for them.

Please pray for:

Youth Club - Enough leaders to make the sessions possible, especially as Laura's placement finishes in July. A few more non-church contacts to join the group. A good balance of fun, friendship and faith in our sessions

Sunday Youth Provision - Enough youngsters to warrant Youth provision on 2nd Sundays, perhaps as Youth Club grows, and someone to support Brenda in doing this.'

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

Outreach

- **Open the Book - presented by Jackie Rudman**

'Open the Book is a national Christian initiative in which church members go into schools to present dramatic readings from the Bible. A team from this church goes into Newport Primary Community Academy, where a group of 60 or so four to five year olds listen in absolute engagement to stories from the Bible. It is a wonderful and lively time for the team as we share the amazing stories from the lives of great Old Testament characters like Moses, Jonah and Daniel as well as a small selection of stories from the life of Jesus. The children participate fully in the stories, being the waves on Jonah's sea voyage; shouting and playing instruments as the walls of Jericho come down – even being the walls themselves. We believe in children being entirely proactive in the storytelling and they certainly respond with gusto!

As a deanery we share annual training with all the other local groups and in 2015 we met at Trinity Church for a morning of updating, inspiration and networking. The morning was hosted by Rev Simon May with various groups sharing ideas for props, giving performances, and innovative ideas. The keynote speech was given by Katherine Lyddon the Diocesan Schools Worker who demonstrated creative and original ways of leading children in prayer. It was inspirational too to watch other Open the Book teams performing. We picked up several good ideas.

During the year we also have had new safeguarding advice from the Bible Society, which is the umbrella under which Open the Book operates. One of the changes is that there must be a member of school staff at all times during our time with the children. This has worked to our favour as staff have been drafted in to take part in the Bible reading. This has led to some interesting conversations about the Christian faith.

We share props with Goodleigh Open the Book team, however this is beginning to be rather difficult sometimes particularly when need the same props at the same time. It also means we have to drive to Goodleigh to collect them. Therefore we are beginning to get together a few props of our own. If anyone is of a creative nature and would like to design and make some props we should be very glad of help. The team is the same as last year and consists of myself, Kim Baker, who is also a Governor at Newport and Diana Duncan. Carol Chick has also stepped to help on occasions and we are very grateful to her. As a team we absolutely love working with the children, they give us much joy, particularly when they greet us with enthusiasm in out of school situations. Open the Book is a brilliant way of sharing God's message of love to the next generation and it is a real privilege and delight to be part of it all. If anyone else in the congregation would like to join us we always have room for more!'

- **Mini Music - presented by Rose Rowe**

'Monday Mini Music continues to provide a warm and welcoming environment for young parents, carers and under four year olds in our church building. We meet every Monday in term time to

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

pray, sing, dance and play. We aim to give adults the opportunity to sing along and play with their children, and to socialise with other mums and dads. We mix nursery rhymes with scriptural songs, play instruments, dance with snakes and shakers, chase bubbles and play with the parachute. A quiet session with the TV calms us all down in time for "Thank you for the world so sweet" a drink and biscuit. Next all the toys come out and the children play freely while the grownups relax with tea, coffee and biscuits.

Our average weekly attendance over the last year has been 30 families, though recently we had a week with 40 adults and 52 children! That was a bit busy!! Although not the object of the exercise, we have made £779.79 in the last year, for the church. The odd amount being in the form of donations for copies of our songs. We still only charge £1 per family, and mums are returning with new additions when their original children have started school. A spin off from this group means several families join us for our Coffee mornings on Wednesdays.

Mini Music would not be possible without my wonderful team of helpers, namely Sue Kelly, Margaret Smith, Joan Squires, Jean Embleton, Carol Chick, Margaret Slocombe, Sarah Ewington, Val Greenwood, Sally Parsley and this year Laura Byrd. There are 5 of us on duty every week, and we all enjoy working together. I would like to take this opportunity to thank every one of them so much for their hard work, enjoyable company and loving support.'

- **Coffee Mornings - presented by Kim Baker**

'We met every Wednesday morning in the year except the Wednesday in the week following Christmas Day. We have an average of 50 adults and 20 children though in the school holidays our numbers swell to over 100. If it is also the first Wednesday in the month when we are joined by the learning disabled adults for a raffle, the numbers can be even more. The church is overflowing.

On Ash Wednesday a service of communion was held alongside our meeting and many chose to take part. When Andy can join us he is able to connect with a new group of people. Our regular meeting is a focal point in the week for those who attend. We know that a few people have chosen to move into Newport as a result of the community they have found.

We always need more cakes. One week we got down to a final few slices..... Please bake an extra cake when you are baking - we can freeze and have on store.' Norah and I see this as our ministry in our church, and gain satisfaction from seeing loneliness being tackled as people form friendships and help each other. We are thinking of how to encourage this group to come to services, but realise this is a long term wish. Every Wednesday we share God's love, and warmly welcome everyone.'

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

- **Check out Club - presented by Laura Byrd, Children and Families Development Worker**

'Every Thursday after school during term time myself, Andy and 3 others from Holy trinity and Grosvenor Church go into Newport primary school working with children in years 2-6. We do a variety of activities including crafts, interactive stories, games, prayer responses and memory verses that all link to a theme for the afternoon. The themes are all bible stories both from Old and New Testament.

My request for prayer is that we can carry on doing the club next year and that we continue to grow a good relationship with the kids and that they would learn more about having a faith in God.'

- **Thirst Film Study Club - presented by Laura Byrd, Children and Families Development Worker**

'Thirst is a new after school film study club held here at Newport Church on Friday. This group is aimed at school years 3-7. During the club we watch part of a normal secular film for example Paddington Bear where we will then dissect the main theme of the film, in this instance, unconditional motherly love and we linked it to the bible examples of mothers and talking about our own and praying about and for them.

My prayer for thirst is that more children will come to the group and that I would continue to be able to think of films for them to look at. Another prayer is for it to carry on when I'm no longer here in September.'

Resources

- **Building and Fabric - presented by Nick Turner**

'Q.I.- The Quinquennial inspection was carried out at the end of 2014 although no major problems were recorded, the PCC is deciding what is more urgent and how to prioritise the recommendations. This will be an ongoing process over the next few years.

West Window- The repairs were completed just over a year ago with funding that included a grant covering most of the cost with, of course, a number of donations made by members of the church.

Ecotricity- About a year ago, we went to Ecotricity for gas and electric supply to the church and hall. This, in itself, was a positive step in our goal to be a green church and the cost comparison with our previous suppliers is also positive.

Health & Safety- A survey was completed last year and a report done by Adrian Russell. This was presented to the PCC with its recommendations. Over the past year the PCC has prioritised and completed the more significant points and will continue to review the use of the church building and ensure that the health and safety of all is considered.

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

Lighting- The PCC has approved the upgrading of the lighting in the church and this will have the added benefit of reducing lighting costs due to the more efficient bulbs that will be installed.

Hall- A full survey of the hall has been undertaken and this has highlighted some significant issues, including the roof covering. The PCC has discussed some ideas but we have yet to reach any firm conclusions. The required work is significant and consideration is being given to incorporating internal upgrading, changing the way the space is used and of course, funding. In the meantime some urgent maintenance has been completed to reduce water ingress through the roof.'

- **Newport Church Hall - presented by Martin Kennaugh on behalf of Nicola Kennaugh**

'The hall has continued to be used for various events and has been quite busy hosting regular dance classes, exercise classes, martial arts, Brownies, Wednesday Club and children's parties as well as events for the church. The Sunday school also takes place in the hall and the Police continue to rent the upstairs room which helps with the hall security.

As of April 2016, Park Community School are renting the lower room daily for offsite learning which is financially very beneficial to the running costs. They have also decorated the lower room and we hope this is the start of a long-term relationship with the church.

The cleaners, Helping Hands, continue to provide an excellent daily service.

The hall will continue to be advertised both in Community News in The North Devon Journal and a new flyer is being prepared to be distributed to local schools and clubs.

Income from the hall decreased compared to 2014, due to the loss of some regular hirers. These have since been replaced, and hall hires have picked up in recent months, with regular bookings every evening Monday to Thursday; Fridays and weekends are available for church and occasional hire.

- **Deanery Synod - presented by Bev Hall, Deanery Synod Representative**

'The speakers in the last year have reflected the change in personnel in the diocese.

Mark Butchers our new Archdeacon for North Devon came to tell us a little of his history and to ask the clergy what kind of support they would like to get from him. He also talked to us about his understanding of leadership in the church. He sees it as modelled on Jesus, rooted in prayer, dependant on God and able to build and inspire a team, whilst having an eye for the individual's gifting and limitations.

The Synod was recently visited by Bishop Sarah who told us about her journey towards being one of the first female bishops in the UK. She spoke about her sense of calling from God being the same as a priest as it was when she was a nurse. That is – she believes she is called to minister to people whether they are patients or parishioners. As chief nursing officer in the government she was instrumental in bringing back matrons to hospital management and encouraging a patient centred viewpoint in the Department of Health. Like Mark Butchers her early days as a curate were spent in inner city London in multi-racial, less prosperous areas. Later she worked in a London cathedral

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

before being put forward to be a bishop. She talked to us about the value of Mission Communities (which are being introduced all over the country). Mission Communities allow for shrinking churches to share gifting with each other, especially in rural areas where populations are widespread. She stressed that attempts to make churches grow rather than close is not a question of simply doing the same things we have always done only harder. We have to do different things.

Another guest speaker this year was the Dean of Exeter Cathedral who described many of the varied things that happen in the life of a cathedral. As well as guest speakers we discuss issues relevant to the Barnstaple area. In the last year this has included the proposal to build a new church school at Roundswell spearheaded by Guy Chave-Cox at St Paul's Sticklepath.

Members of synod went to Exeter to take part in discussion groups aimed at finding ways in which the diocese can support churches in a program aimed at presenting the gospel to new generations. This is part of the process to which Bishop Sarah was alluding when she said that things need to be done differently instead of expecting that the old things will work if we just try harder.'

Churches Together - presented by Sandra Jeffery

'Churches Together is a gathering of representatives of the churches, Salvation Army and prayer houses that are in the Barnstaple area. Andy Dodwell has been chair of its meetings in the past year, which have met in the Freedom Centre, and lately here, in our own church of St John.

We gather together in prayer and in God's love, to discuss how we can aid each other in our life within the church, and how we can help groups and charities in their mission to help all peoples in the community, which include street pastors, the food bank and many more.

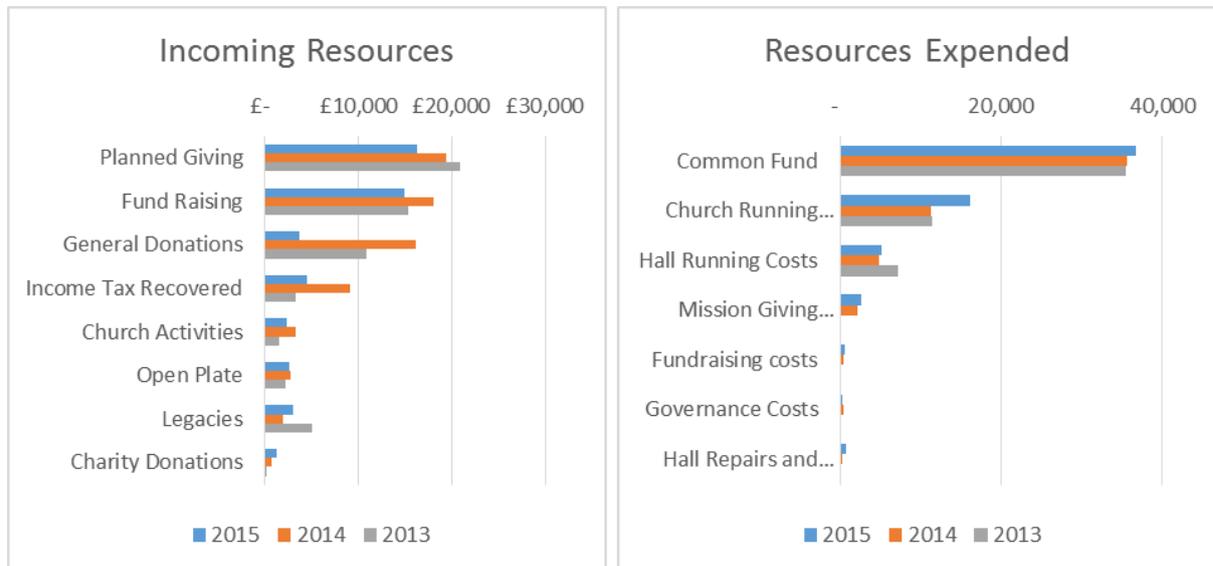
Reports are read and ideas discussed, about joint services and activities that can be held to inspire both Christians and non-Christians alike, to be drawn to Jesus and the love of Our Father. These include school visits to the church, Easter services and gatherings, Pentecost and events at Christmas time, and many more.

It is a great joy and privilege to be part of this special grouping of members of God's Family, and we ask you all to pray for unity in all our churches and for the sharing of God's love for all.'

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

Financial Review - presented by Martin Kennaugh, Treasurer



Income charts excludes payments received from insurance claims and grants; Expenditure chart excludes the major repairs to the floor (2014) and West Window (2015).

'In 2015, it cost £62,000 to maintain and run the Church, its services and wider offerings (£55,000 in 2014).

The 13% increase in costs is due to increases in most costs, particularly the Common Fund payment to the Diocese and our Electricity and Gas bills, as well as new costs for initiatives in 2015: we now have an employed part-time administrator, and support a child and family worker (both of these have been met from specific donations).

We pay for this through a combination of donations from members of the church and visitors and fund raising, with a small amount raised through other church activities such as weddings and funerals.

However, we received only £49,000 of income through these sources (£54,000 in 2014).

In particular, we rely on Planned Giving – those members of the church who commit to regularly giving each week, month or year, whether through the envelopes in the weekly collection or by standing order into the church's bank account. Planned Giving¹ accounted for £16,300 (33%) (£19,450 in 2014) of our general income² in 2015.

Other donations made at our services raised a further £2,600 (5%) (£2,800 in 2014) of our income. For tax-payers who donate, we are able to reclaim the income tax they have already paid on these donations from the Government through the Gift Aid scheme and this accounted for a further £4,500 (13%) (£9,100 in 2014³) of our income in 2015.

Fund raising accounts for nearly a third of our income at £15,000 (£18,100 in 2014). Key among these in 2015 were the rental of the Church Hall, which raised £8,400 (16%) (£11,400 in 2014) of

¹ Gift Aid Donations plus Other Planned Giving in Note 2 of the Financial Statements

² Excluding grants and insurance claims.

³ In 2014 this also included tax recovered from large donations for repairs to the church floor.

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

our income, the weekly Wednesday Coffee and Cakes morning which raised £4,600 (5%) (£3,500 in 2014) and our fayres and other events which raised £1,600 (3%) (£2,400 in 2014).

In addition, in 2015 we spent a further £39,000 on major repairs, mainly restoration of the West Window (in 2014 we spent £44,000 mainly on the new floor).

Although the church still has a reasonable bank balance, we are currently spending considerably more than we receive in income. This is due to a combination of higher costs and lower income.

*Excluding irregular donations, legacies, etc. and extraordinary expenditure (such as the floor and west window), in 2015 we spent **an average of £1,700 a month more than we receive in income** (in 2014 this figure was £140).*

*This has partly been covered by some general donations and two legacies received, but we were still required to **use £13,000 of our reserves to meet this shortfall.***

Thank you and please consider if you can increase your contribution to church!

I would like to thank all members (and other visitors) who give to the Church. Please consider if you are able to increase the amount you give each month.

If you are not currently contributing to the Church through planned giving, please consider doing so. This allows us to make plans for the Church with a better idea of the income we can expect.

I would like to record my thanks to Andy, Kim and Sandra and the other members of the PCC, for their help and support and especially to Ron Greenwood who handles the significant job of counting and banking of all our cash income.'

Reserves Policy and Going Concern

The PCC policy is to retain £5,000 reserves in the general fund. At the 31st December 2015 the Church held unrestricted free reserves of £16,064, a designated fund for cost of the administrator of £3,018 and small restricted funds totalling £5,530.

The PCC have reviewed the circumstances of the Church and consider that adequate resources continue to be available to fund its activities for the foreseeable future. The PCC are of the view that the Church is a going concern.

Structure, Governance and Management

The method of appointment of PCC members is set out in the church representation Rules. At St John's the membership of the PCC consists of the incumbent (our vicar), churchwardens, readers and members elected by those members of the congregation who are on the Electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Council serves for one year from the date of the Annual Parochial Meeting. Members are elected for a term of three years. One third of the elected membership of the Council is re-elected

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

each year. The PCC normally meets about 8 times a year. It is sometimes necessary to call an extraordinary meeting of the Council.

The aim of the PCC is to assist the vicar 'in promoting the whole mission of the church'. In practice this will mean discussing, agreeing and monitoring the spiritual strategy of the church, making decisions based on recommendations received from those leading parts of the church's ministry, and considering issues of wider import brought to the Council by Deanery or Diocesan Synod.

Occasionally, decisions have to be made quickly before the next scheduled meeting of the Council. In these circumstances the Standing Committee is authorised to make decisions on behalf of the Council but these decisions must then be ratified by the whole Council at its next meeting. (Standing Committee consists of the wardens, vicar, treasurer and PCC secretary).

The PCC is accountable to the whole body of the church.

PCC Report at 2016 APCM - presented by Sarah Russell, PCC Secretary

'The Parochial Church Council, of which there are currently 12 members, met 7 times last year with an average of 9 members at each meeting. There were also 2 extraordinary meetings held.

Considerable time has been given at meetings to discussing 'Mission Community' - which Andy has already talked about. Hence the meetings have rather gone on longer than intended but they are always genial and relaxed.

The PCC also met together for their annual 'Vision Day' in July when members focussed on 'Outreach' and 'Developing our Worship' as included within the Mission Action Plan. This was an interesting day with members brain storming looking at these sections of the Plan and everyone's input noted and recorded under the appropriate headings. The MAP is an important ever growing document which helps shape Newport Church's vision for how it envisages moving forward within the community as well as within the church itself. This document is very often included on the routine PCC meeting agendas - so is very much an ongoing 'working/action plan'. Again, Andy has already talked about this topic.

Other topics covered in the meetings covered routine matters such as: church staffing, health and safety, risk assessments, financial costs for building maintenance works e.g. the necessary replacement and updating of the church lighting system, completion of the West window, forthcoming services planning and reports from those PCC and church members who have a specific role on behalf of the church.

The PCC thank all for their support.'

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

Administrative Information

St John's is the parish church for Newport within the deanery of Barnstaple. It is part of the Diocese of Exeter, within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church representation rules 2011) and a charity currently accepted from registration with the Charity Commission.

PCC members who have served at any time from 1st January 2016 until the date this report was approved are:

Ex Officio members:

- Incumbent: The Rev Andy Dodwell (Chairman)
- Readers: Denis Pickard and Richard Holloway (not currently actively serving on PCC)
- Wardens: Sandra Jeffery and Kim Baker
- Deanery Synod Rep: Bev Hall

Co-opted members: it is intended to elect these co-opted members onto the PCC for this year.

- Rob Curnow
- Ethan Danielson
- Sarah Russell

Elected Members:

- Carolyn Dodwell
- Ron Greenwood (until 17th April 2016)
- Martin Kennaugh
- Rose Rowe (until 17th April 2016)
- Nick Turner

The PCC are required to prepare financial statements for each financial year. The PCC have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Church and of the net incoming or outgoing resources for that period. In preparing those financial statements, the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

St John the Baptist, Newport, Barnstaple

Report of the PCC continued

The PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the financial statements comply with the charity legislation. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC are responsible for the maintenance and integrity of the Church and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

PCC's statement as to disclosure of information to independent examiner

The members of the PCC at the time of approving the report of the PCC are listed on page 13. Having made enquiries of fellow members of the PCC, each of these members confirms that:

- to the best of each member knowledge and belief, there is no information relevant to the preparation of their report of which the independent examiner is unaware; and
- each member has taken all the steps a member might reasonably be expected to have taken to be aware of relevant audit information and to establish that the Church's independent examiner is aware of that information.

Approved by the PCC on 17th April 2016

Signed by

Rev Andy Dodwell (PCC Chairman)

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Independent examiner's report to the trustees on the unaudited financial statements of St John the Baptist Newport PCC.

I report on the accounts of St John the Baptist Newport PCC for the year ended 31 December 2015 set out on pages 16 to 20.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

.....
S J Scofield BA (Hons), FCA, DChA
8 Church Close
Barnstaple

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Statement of Financial Activities

	Notes	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
INCOMING RESOURCES					
Voluntary income	2	31,434	32,452	63,886	55,284
Activities for generating funds	3	14,961	-	14,961	18,098
Investment income	4	-	-	-	-
Church activities	5	2,328	-	2,328	3,262
Other incoming resources	6	668	-	668	43,058
Total incoming resources		49,392	32,452	81,844	119,702
RESOURCES EXPENDED					
Church activities	7	62,212	39,506	101,718	98,132
Cost of generating voluntary income	8	610	-	610	462
Governance costs	9	373	-	373	390
Other Resources Expended		-	-	-	-
Total Resources expended		63,195	39,506	102,701	98,984
Net incoming/(outgoing) resources for the year		(13,803)	(7,054)	(20,857)	20,718
Total funds brought forward		32,885	12,584	45,469	24,750
Total funds carried forward		19,082	5,530	24,612	45,468

The Notes on pages 17 to 19 form an integral part of these financial statements

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Balance Sheet as at 31 December 2015

	Notes	31-Dec-15 £	£	31-Dec-14 £	£
Current Assets					
Stocks		-		-	
Debtors	10	4,009		4,223	
Cash at bank and in hand		24,073		45,397	
		<u>28,082</u>		<u>49,620</u>	
Creditors: amounts falling due within one year	11	<u>(3,470)</u>		<u>(4,151)</u>	
Net Current Assets			24,612		45,469
Net Assets			<u>24,612</u>		<u>45,469</u>
Funds	12				
Restricted Income funds			5,530		12,584
Unrestricted income funds			19,082		32,885
			<u>24,612</u>		<u>45,469</u>

The financial statements were approved by the trustees on and signed on its behalf by

Martin Kennaugh, Treasurer
Trustee

The Notes on pages 17 to 19 form an integral part of these financial statements

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Notes

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (Revised 2015) and FRS 102

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified.

The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from investments is included in the year in which it is receivable.

Legacies are included when the charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Notes to the Statement of Financial Activities (continued)

RESOURCES EXPENDED

7 Church Activities	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
Common Fund	36,752	-	36,752	35,582
Church Running Expenses	15,453	631	16,084	11,350
Hall Running Costs	5,184	-	5,184	4,821
Hall Repairs and Maintenance	717	-	717	340
Mission Giving and Donations	2,596	-	2,596	2,205
Church Repairs and Maintenance	1,510	38,875	40,385	43,833
	62,212	39,506	101,718	98,132

8 Cost of generating funds	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
Fundraising costs	610	-	610	462
	610	-	610	462

9 Governance Costs	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
Independent examination	360	-	360	360
Trustee training	13	-	13	30
	373	-	373	390

10 Employees	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
Employment Costs	3,182	-	3,182	-
	3,182	-	3,182	-

A part-time church administrator was employed for the first time in 2015, she is our only employee. No other salaries or wages have been paid to employees, including the trustees, during the year.

St John the Baptist, Newport, Barnstaple

FINANCIAL STATEMENTS for Year Ending 31 December 2015

Notes to the Balance Sheet

11 Debtors	2015 £	2014 £
Prepayments	125	-
Other Debtors	3,884	4,223
	<u>4,009</u>	<u>4,223</u>

12 Creditors: amounts falling due within one year	2014 £	2014 £
Accruals & Deferred Income	40	250
Trade creditors	3,430	3,901
	<u>3,470</u>	<u>4,151</u>

13 Analysis of net assets between funds	Unrestricted funds £	Restricted funds £	Total Funds £
Fund balances at 31 December 2015 as represented by:			
Current assets	21,492	6,550	28,042
Current liabilities	(2,410)	(1,020)	(3,430)
	<u>19,082</u>	<u>5,530</u>	<u>24,612</u>

14 Unrestricted funds	At 1 January 2015 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 December 2015 £
General Funds	22,356	48,663	(60,013)	5,058	16,064
West Window Fund	4,529	529	-	(5,058)	-
Administrator	6,000	200	(3,182)	-	3,018
	<u>32,885</u>	<u>49,392</u>	<u>(63,195)</u>	-	<u>19,082</u>

15 Restricted funds	At 1 January 2015 £	Incoming resources £	Outgoing resources £	At 31 December 2015 £
Flower fund	124	60	-	184
Child & Family Worker	-	2,291	(631)	1,660
West Window Fund	12,460	30,101	(38,875)	3,686
	<u>12,584</u>	<u>32,452</u>	<u>(39,506)</u>	<u>5,530</u>